



Request Date:

Contact Information

Division/Department:

Contact Person:

Email Address:

Telephone Number:

Type of Engagement Requested

- | | |
|--------------|--|
| Audit | Operational (Effectiveness/Efficiency) |
| Consultation | Control (Evaluation of control procedures, which detect and prevent errors and irregularities) |
| Review | Compliance |
| | Special (i.e., telephone, travel, etc.), please specify: |
| | Information System (i.e., vulnerability assessment, new product evaluation, troubleshooting, etc.) |

Reason for Request

- Change in Department Management
- Recent discoveries of misuse of resources, property theft, and/or non-compliance
- Significant time lapse between audits (5+ years)
- Information system failure or outage
- Other, please specify:

Degree of Urgency

- Immediate attention required
- As soon as possible (to be prioritized by A&AS management)
- Include in audit planning for fiscal year beginning July 1,

Please describe the issue.

Please provide a summary objective.

Related policies and regulations: